

PARENT HANDBOOK

2023/24



Bigland Green ~ a great place to learn & grow...

Bigland Green's Mission

Bigland Green's mission is to educate pupils so that they become successful learners, confident individuals and responsible citizens. The school takes pride in providing high quality learning to its pupils and providing great education. The school aims to achieve this through its learning vision which is described below.

We instil in our pupils the fundamental values that are needed for being successful as individuals and as a society. We teach our pupils to cope with success and challenges. They are equipped with skills that are essential for the world outside the school and beyond which are part of the school's strong [ethos and values](#).

Learning Vision

The school has identified six steps which are essentially a set of rules which should be followed to achieve the mission of the school. The learning vision comes in three forms tailored for staff, pupils and parent/carers and all stakeholders should aim for its full and effective implementation.

Bigland Green's mission is to increase children's life chances by providing them with the knowledge, skills and care to be: **successful learners, confident individuals, and responsible citizens.**

Learning Vision

Key indicators for parents/carers to achieve the school mission



Character education

Know and use the life skills required for high achievement, excellence and fulfilment. Be a good human being and respect differences.

- You are your child's first and most important teacher and need to maintain this role over time.
- Establish good routines for life and learning for your child.
- Encourage your child to respect individual differences and to be independent.
- Be a good role model for your child.



High expectations

Doing the right thing all day, every day and taking great pride in what we do.

- Encourage a 'have-a-go' attitude to your child and model that yourself.
- Ensure your child is in full uniform and have the right equipment including home-learning books and PE kit.
- Follow all school policies and attend CANDO meetings.
- Celebrate achievements and praise accomplishments.



Curiosity & challenge

Being curious about the world around – thinking and asking Big Questions to increase our knowledge and understanding.

- Gain knowledge about what your child is learning and help in your own way.
- Encourage your child to talk and communicate.
- Ask for explanations.
- Encourage your child to hold an opinion but also respect the views of others.



Resilience & teamwork

Never giving up when things are tough and always striving together to get the best for everyone.

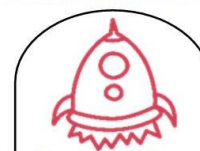
- Ensure good attendance and punctuality (good attendance 96%+).
- Work in partnership with the school in good times and when things are tough.
- Model resilience to your child through your actions.
- Establish and maintain good communication with school. Allow school to respond to issues within 10 working days.



Pace & balance

Using every available moment for our best learning. Growing with and promoting the Big Values.

- Reinforce a culture of 'being on time' for everything – coming to school, attending meetings.
- Read to or listen to your child read every day so that they make good progress.
- Teach your child the importance of time and making good use of free time available.
- Refrain from comparing your child with another child.



Aspiration to inspire

Having dreams that excite us and others in our school community and beyond.

- Share your life experiences with your child.
- Share the 'dreams' that you have for your child – be realistic and aspirational.
- Attend out-of-school events to motivate your child and develop their interest.
- Invest time, give love and avoid using material fulfilment.
- Model care for the environment for your child to follow.



Bigland Green
Primary School

Bigland Green ~ a great place to learn and grow

Code of conduct

All members of the Bigland Green school community are expected to interact with courtesy and respect. Everyone will strive to:

- Respect other people's culture, race, background, gender and ability.
- Respect the property of the school and other people.
- Take time to listen to each other, and support others to develop positive self-esteem.
- Support pupils achieving high standards in all aspects of the curriculum.
- Support each other with everyday challenges, and work towards creating a safe and inspiring learning environment.
- Be honest and truthful, and feel safe to admit mistakes.
- Be positive towards each other and recognise individual achievements.
- Have high expectations of each other, and cooperate with each other.
- Do the right thing all day, every day.
- Implement the school's Learning Vision by meeting the identified school policies.

Policies

Parents will be asked to declare that they have read and agreed to the school's policies as part of Bigland Green's enrolment procedure. These policies can be found on the Bigland Green website [here](#) and through the links below:

- Code of conduct
- [Communication](#) (reading the newsletter send every Fridays and other communications)
- [Educational visits](#) (consent for children taking part in trips/visits and Year 6 Field Study)
- [Home learning policy](#)
- [Home school partnership agreement](#)
- [Home-time procedures](#)
- [Incidences of bullying or racism](#) (must be reported in writing to the school office)
- Keeping the school informed of any changes (e.g. telephone number, address etc.)
- [Photography](#) (agreeing for child to be photographed for educational reasons with protection)
- [Online safety/e-Safety policy](#)
- [School hours/School uniform/PE Kit/Swimming for Year 4](#)
- [Term dates](#) (school does not authorise any holiday during term time)
- <https://biglandgreen.towerhamlets.sch.uk/wp-content/uploads/bsk-pdf-manager/2022/07/Before-school-provision.pdf>

Admissions to the Nursery

Admissions to Nursery classes in schools in Tower Hamlets are organised centrally through Pupil Services. The school has no involvement in Nursery admissions and is provided with a list of children who have been offered places by the Local Authority. All places are offered as Part-Time at this stage.

A place in Reception Class

Please note that a place offered in Bigland Green Nursery does not automatically result in a place in the Reception Class of the school. The school has no involvement in Reception admissions. You will need to make an online application in the Autumn term through the Local Authority (Tower Hamlets) for a place in the Reception Class. If you do not apply you will not get a place.

Guaranteed full-time places for Nursery

Children who are eligible for full-time places as part of the 30-hour funding are requested to inform the school admin team as soon as possible and provide the code confirming their entitlement. A full-time place is guaranteed for them. Kindly note that parents are required to renew this code each term. Please use this website to check <https://www.childcarechoices.gov.uk/>

- a full time place is from 9:00 AM – 3:30 PM
- a part time place can be in the morning or in the afternoon
 - ☐ Morning 9:00 AM – 12:00 PM (lunch is part of this session)
 - ☐ Afternoon 12:30 PM – 3:30 PM

Curriculum

Bigland Green offers a broad and balanced curriculum which emphasises on the key skills of reading and writing as well as promoting development of the arts, humanities and sports.

Relevant and engaging topics have been created to cover the National Curriculum and offer innovative learning of core subjects such as English and Mathematics. These aim to reflect enjoyment and interest of our pupils as well as provide a degree of challenge. P.E, Music and Art are taught as specialist subjects alongside Spanish as part of Modern Languages.

Schooling is organised in 4 teams;
Team 1 – Nursery and Reception
Team 2 – Year 1 and Year 2
Team 3 – Year 3 and 4
Team 5 - Year 5 and 6

We also offer a range of after school activities for KS1, lower KS2 and upper KS2 (Y1-Y6).

Teaching of phonics

At Bigland Green we follow Little Wandle for our phonics teaching. We begin in Nursery and daily sessions start in Reception. If your child misses school, they will miss vital learning. From reception, your child will take home a book they have read at school to practise – they should be able to read 90% of it easily.

Please listen and support your child in reading this. The most important part of your role in teaching your child to read is sharing books together every day and talking together.

Reading at Bigland Green

Children in Nursery, Reception and Year 1-3 are provided with banded books suited to their reading levels. They are expected to read at home for at least 10 -15 minutes every day and parents are expected to contribute by filling in the comment section on the reading diary provided.

Parent Involvement

Bigland Green has many opportunities for parents to get involved in their children's education therefore encourages parents to take part in the 'Reading to Learn' sessions on Tuesday, Wednesday, Thursday and Friday between 9:00 and 9:15 AM in their children's class or in another class. Parents will be invited to participate as and when it is appropriate.

LIT meetings

At the beginning of each term, the school organises LIT (Let's Inspire Together) meetings for all parents. These take the form of workshops where parents take part in activities related to their child's learning for the term. Teachers provide an overview of what pupils will be learning and how parents can help their children's learning.

Home-learning (Homework)

Classes are given Home-learning to consolidate at home on a weekly basis. The emphasis is on quality and not quantity. The home learning is checked and feedback is given to the children. Please talk to your child's class teacher for more information.

- Home learning packs are available from class teachers and all payment should be made on Parent Hub.
- Rucksacks and all other trade by request are available to purchase on Parent Hub

Bright Minds & Life Skills

Bright Minds are additional sessions in English and Mathematics for pupils in Years 4, 5 and 6 provided on Tuesday to Friday from 8:00 AM to 9:00 AM. It is expected that all pupils attend these additional sessions when they are being offered. Pupils arriving after 8:10 AM are not usually allowed to be in Bright Minds as it is disruptive to the learning of other pupils.

Life Skills are additional sessions for pupils who are new to the school or to the English language which runs alongside the Bright Minds.

Parents who have children in other year groups and find difficulty in sending their child to Bright Minds or Life Skills are welcome to speak to the school office.

Learning Minds

The school currently has an initiative in place for pupils in Year 1, 2, 3 and 6 for additional learning support to selected pupils. These support sessions will be immediately after school, 3:30 to 4:30 PM and will be free of charge.

Clubs for Years 1 to 6

The school provides a wide range of after-school clubs for pupils in Years 1 to 6 for which parents make a small contribution. Clubs are allocated at the beginning of each term. Usually the clubs run from 3:30 PM to 4:30 PM. Pupils must be collected on time from clubs. If your child is collected late persistently, parents may be called to a meeting with the club leader to discuss the matter further.

Please visit our website to view clubs.

Before school provision

Bigland Green Primary School provides a 'before-school-provision' to pupils in Reception to Year 3. The main aim of the provision is to cater for the needs of working parents and/or those who have significant social needs for such a provision to be essential for children's learning and well-being. Before school provision is delivered Monday to Friday between 8:00 and 9:00 AM. A request must be made for a place and the criteria for the provision can be found on our school website. A financial contribution of £7.50 per week is also required. More information can be found on the Before school provision policy found below;

- <https://biglandgreen.towerhamlets.sch.uk/wp-content/uploads/bsk-pdf-manager/2022/07/Before-school-provision.pdf>

Educational visits and trips

At Bigland Green, all children are expected to participate in educational visits and trips in order to enhance their learning across the curriculum. The visits/trips organised have specific relevance to topics studied by the pupils. Trips offer pupils experiences that cannot be gained in the classroom. They also help to develop pupils' investigative skills and encourage greater independence.

All Year 6 pupils take part in a field-study trip which is a one week residential to Gorsefield Rural Study Centre in Stanstead.

It may be necessary to ask for a voluntary contribution towards the cost of a trip. If a trip is planned outside the normal school hours, then parents will always be informed beforehand. The main modes of travelling are usually walking and public transport.

Consent from Parents for Visits and Trips

By enrolling your child at Bigland Green Primary School you are providing permission for your child to participate in educational visits/trips and in the field study (for Year 6) during their time at Bigland Green.

Please note that parents will always be informed of any visits and trips that are planned outside of normal school hours – the information will be communicated through the school newsletter and Parent Hub.

Keeping the school informed

Please remember to inform the school of any changes in your contact details. Let the school office know in writing of any changes to your;

- Address
- Email
- Telephone or mobile numbers and,
- Emergency contact details

It is now a legal requirement for schools to have two emergency contact details for each pupil. Please provide details of two people (other than parents) who can be contacted in the case of an emergency. A failure to keep the school fully informed of these changes could seriously compromise your child's well-being, particularly if there is an emergency in which we need to contact you.

Medication at school

Parents have a responsibility to provide details of any medical conditions and must do this at the point of admission and must inform the school of any changes. All medication whether prescribed or purchased over the pharmacy counter must be

handed in at the school office with clear instructions in writing. A form will be provided to you at the school office. Please do not hand in any medications to the class teachers.

Parents must ensure that all medications are in date and then must be collected at the end of each academic year. For further information, please look into our Medical Policy on the school website. https://biglandgreen.towerhamlets.sch.uk/wp-content/uploads/bsk-pdf-manager/2021/12/Medical-and-First-Aid_Dec2021-1.pdf

Parent Hub

The school asks all parents to download the Parent Hub app. The app will help parents keep up-to-date with what is going on at Bigland Green and allow you to make any payments to the school, including school dinners, trips and other trade. You will receive messages, the newsletter and requests for payments directly through the app. To download the app, please follow these three simple steps:

1. Download the Parent Hub app from app store or Android)
2. Create an account
3. Choose 'add a school' and enter @BiglandGreen



(iPhone

If parents require assistance with the app, they are welcome to contact the school office.

Office Closure Times

Please note the school office will be closed between the times of 8:50 AM – 9:10 AM and 3:20 PM – 3:40 PM as office staff will be on gate duty. Telephone calls will not be answered during these times but messages can be left on the answerphone.

Reading to learn takes place from 9:00AM – 9:15AM from Tuesday – Friday therefore the office will be closed as most office staff will take part. The office will be open before and after the 'Reading to Learn' sessions.

School hours

School starts at 9:00 AM and gates are open from 8:50 AM. Classroom doors are closed at 9:02 AM. Parents of pupils arriving late will be required to go to the school office and give your child's full name, class name and a reason for being late. Your child will be given a late mark. The school day finishes at 3:30 PM.

Home-time Procedures

All classes finish at 3:30 PM. Nursery, Reception and Year 1 – 4 are collected directly from their classrooms. Years 5 and 6 are collected from the main playground.

Please note the school has a strict no mobile phone policy. Mobile phones are not allowed on the school premises and parents will be asked to put them away. Also pushchairs and buggies will not be allowed for pupils attending the school as we advocate for them to walk to and from school.

When you are not able to collect your child

If for any reason parents (or the familiar adult) are not able to collect their child from school at home-time, please kindly inform the school office before 3:00 PM so that the message can be taken to the class teacher. Parents will be required to provide a password (of their choice) and provide it to the person who is collecting their child. The school will not be able to entrust your child to any other person in the absence of a password.

Nursery & Reception collection

As part of health and safety procedures, staff members will only deliver children to their parents/carers one at a time. Parents must not cross the yellow lines outside of the classroom doors while the children are being dismissed to ensure the safety of all children.

Kindly read our policy on home-time procedures which is available on the school website.

Lunch time and packed lunches

Please note that children across the school are expected to have lunch at school. They can have school lunch or bring a packed lunch from home. The school has a policy on healthy packed lunches. Kindly obtain a copy of the guidance from the school website if you intend to provide packed lunches to your child. Lunch times are:

Nursery & Reception	Years 1 and 2	Years 3, 4, 5 and 6
11:30 AM to 12:55 PM	12:00 PM to 12:55 PM	12:30 PM to 1:25 PM

Nursery children who attend a full time or part time morning session will have lunch at school. This can either be a healthy packed lunch or a school dinner.

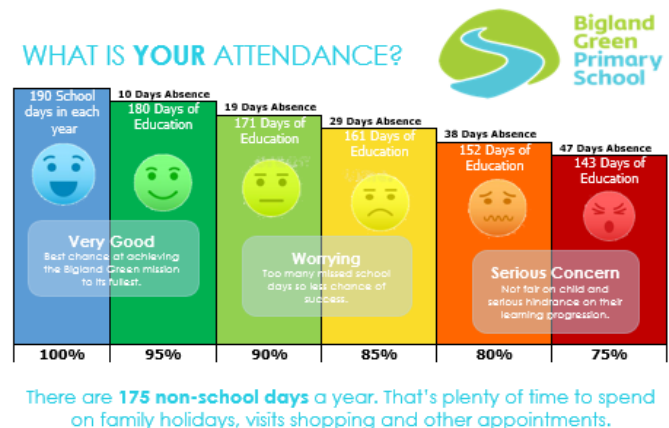
If you are not eligible for free school meals, you will have to pay fortnightly or termly via Parent Hub. Daily cost of school dinners is £2.65, whilst your child is in Nursery.

Free school eligibility

All primary age pupils receive the Mayoral Free School Meals from Reception age to Year 6. The school receives additional funding if children are eligible for Statutory School Meals. Please perform an eligibility check for Free School Meals using [this link](#). You can find more information regarding eligibility [here](#).

Attendance and punctuality

Attendance and punctuality is crucial to children's learning and achievement at school. When a child is absent from school, this has an adverse effect on their learning, well-being and achievement. Furthermore, pupils who are late or absent cause disruptions to the education and learning of pupils who are regular and punctual.



Pupils who are absent from school for 5 or more days (for whatever reason) must report to the school office on their return and not be taken directly to the classroom. They will be seen by a member of staff from the school office to collect the necessary information before they go to class.

Please note that Bigland Green follows the Local Authority's policy on fixed penalty notices for unauthorised absences and persistent lateness. Kindly ensure that any absences from school is discussed in advance with the school office or the Headteacher.

Kindly visit our website and read our policy:

<https://biglandgreen.towerhamlets.sch.uk/wp-content/uploads/bsk-pdf-manager/2019/07/Attendance-policy.pdf>

Dealing with concerns for your child's learning

Bigland Green takes concerns seriously and will make every effort to resolve the matter as quickly as possible. A concern can be made in person, in writing or by telephone. The concern should first be raised to the class teacher, if need be it can be escalated to the Team Leader and then the Headteacher accordingly.

Incidences of bullying and racism

Everyone in the school community has the right to be safe, enjoy, achieve and make a positive contribution to school life. Bigland Green maintains a caring

approach to everyone and has clear policies and procedures in place to deal with incidences of bullying, racial or other type of harassment.

All such incidences must be reported to the school using a form which is available in the school office or the website. All reported incidences will be investigated and actions will be taken in accordance with the school's policy.

School uniform

School uniform is compulsory for pupils at Bigland Green Primary School. The uniform includes:

- Bottle green cardigan or jumper – with the school logo
- White polo shirts or shirts (long sleeves or short sleeves)
- Grey trousers
- Grey skirts or trousers
- Pinafore checked dress
- School shoes (black); pupils can wear all black trainers on the days the ball-court is allocated to them. Pupils are not allowed to wear sandals at school.

If you want your daughter to wear a head scarf then it must be a plain green, white or grey pull on scarf.

- Parents can buy clothing according to the school colours from any outlets
- Jumpers and cardigans with school logo can be purchased from the nominated seller. The school logo can also be purchased as a patch from the school office.

Pupils are not allowed to wear unsuitable shoes or trainers, branded clothes, sportswear or display extreme haircuts or hair styles. Jewellery other than stud earrings (no dangling earrings) are not allowed.

Parents must make sure that their child attends school on time and is in full school uniform. If there are any problems locating the following clothing, please contact the school office.



PE kit

It is essential that children bring a PE kit and a change of clothes for reasons of hygiene and safety. The PE kit should include (a) black or dark grey jogging bottoms/shorts, (b) House colour T-Shirt and, (c) all black trainers for outside sessions. Pupils can bring their kit on Monday and keep it at school until Friday. If a pupil forgets their PE kit, the school will telephone their parent to bring it in before the PE session or provide a school kit. School bags are available from the school office.

Black shorts, black jogging bottoms or black leggings	House coloured T-Shirt with or without the school logo
	

Pupils must wear trainers or plimsolls for their PE lessons - no casual shoes are allowed. The class teacher will inform you of your child's House team colour (the colours are: green, yellow, blue and red) and this is the colour PE t-shirt your child will wear throughout their school life.

- PE t-shirts are available to purchase on Parent Hub - please note the school does not stock any other PE kit items.

In addition, for health and safety reasons children with longer hair will be expected to tie it back.

Swimming lessons

Pupils in Years 4 and 6 have swimming lessons at a local swimming pool as part of their PE. More details about the logistics are given out at the LIT (Let's Inspire Together) meetings that are held at the beginning of each term.

Pupils will need the following for swimming lessons:

- Girls – A swimming hat and one-piece swimming costume + a towel. (The swimming pool is cultural-sensitive and will allow girls to wear lycra tights if required).
- Boys – A swimming hat and a pair of swimming trunks (long Bermuda style shorts are not acceptable) + a towel.

Swimming hats are available on Parent Hub.



Internet Safety

Bigland Green Primary School understands the importance and benefits of using the internet to help with our learning and education. However, we also recognise that the internet can pose dangers and compromise the safety of our children unless adequate safety measures are in place.

Parent and carers play a key role in helping their child to stay safe online. It is important that you support the school by making sure you read, understand and promote the school's Pupil Acceptable Use Agreement with your child.

Support the school by reinforcing online safety and endorse the Parents' Acceptable Use Agreement. By working together, we must encourage our children to use the internet safely due to the ongoing risks posed by new and emerging technologies.

Protecting children from harm & abuse

Bigland Green Primary School has a legal and moral duty to ensure that all pupils are safe from any form of harm and abuse. Protecting vulnerable children from extremism and radicalisation is as important as protecting them from other dangers such as drugs, gangs, anti-social behaviour, neglect or any other forms of abuse.

If you are concerned about the welfare or wellbeing of a child then you can talk to the head teacher in confidence.

Photography and images of children

During your child's time at Bigland Green Primary School, we may wish to take photographs of activities that involve your child. The photographs may be used for school displays, or presentations. As you know, photography can be a powerful tool for children's learning and forms an interesting and exciting visual record of work and events. We are actively encouraged to take photographs for assessment purposes, and pupils should also be encouraged to take digital images for their work, particularly in Computing. Please ensure all mobiles are switched off when entering school premises.

When we display photographs in school, we will only use children's first names. If your child's photo is used on the website or in a school publication, we will not use children's names. Precautions will be taken to ensure that the children cannot be identified.

From time to time, we are approached by the media or sponsors of special projects. Photography or filming will only take place with the permission of the Head teacher, and under appropriate supervision.

Before taking any photographs of your child, we need your permission. Please answer the questions below, sign and date the form and return it to school as soon as possible. This permission slip will supersede any previous forms regarding photography in school. You may withdraw your consent at any time by informing the school in writing.

I understand that:

- a. staff, pupil or professional photographers acting on behalf of the school may take images for use in displays and presentations
- b. the local media may take images of activities that show the school and children in a positive light e.g. children taking part in special projects, special assemblies or academic/sporting achievements;
- c. embarrassing or distressing images will not be used;
- d. the images will not be associated with distressing or sensitive issues; and
- e. the school will regularly review and delete unwanted material.

Photos of children

Parents are not use mobile phones on the school premises.

To ensure that safety is maintained across the school, parents must not take photographic images of children. Photos of children should never be made public, particularly on social media (e.g. Facebook, YouTube, TikTok Snapchat etc.)

Good communication

between home and school



**Bigland
Green
Primary
School**

These protocols were drawn up by a sub-committee comprising of three parent governors and the headteacher. They are reviewed and updated yearly. Last updated March 2022.

Families play an important part in making sure that each child achieves to the best of their potential. To help parents and guardians, we have put together some protocols which set out the many different ways in which parents can communicate with teachers, find out more about their child's learning and get more involved in their child's education at Bigland Green Primary School.

1. Informal chats

Brief informal chats with Classteachers and TAs at school drop-off and pick-up times are a good way to get quick feedback on your child's progress. For a more detailed feedback or please book a meeting with your child's Classteacher. See below for more details.

2. Short meeting with teachers

Parents can book a slot to meet with a teacher to speak about their child's learning or to raise any other issues or concerns they may have. Slots can be booked with the teacher directly or through the office.

- Parents can book either a 'morning' or 'afternoon' slot subject to availability.
- Morning slots will be available between 8.00 AM and 8.30 AM; afternoons after 3:40 PM.
- A meeting will be organised within 2 to 10 school days of receiving a request.

3. Learning in pupils' books

Parents can review their child's current learning in the exercise book(s) if they wish.

- Parents can ask to review the books in class after school at a time agreed with the Classteacher. A space will be allocated for the parent to review the books with their child for up to an hour.
- Books will also be available termly at the *Parents Conferences* and parents who wish to view these should arrive 15 minutes before their appointment.

4. Reading to Learn

- Parents can join the 'read to learn' sessions in their child's class or another class. These are held on Tuesday, Wednesday, Thursday and Friday from 9:00 AM to 9:15 AM. However, classes can only accommodate a maximum number of parents and may have a rota system as appropriate.

5. Parent teacher interactive diary

Your child's Reading Record now includes an 'interactive diary' where both parents and teachers can write a short message or comment to each other about any issue or to give feedback.

- The interactive diary is a good way of sending a quick note to the teacher. Alert the teacher and they will respond to your note. Parents should use the diary for recording reading at home.

6. Praise Pads

- 'Praise Pads' in six categories linked to the Learning Vision will be used by staff to acknowledge children's achievements.

7. Other important sources of information for parents

- LIT Sessions (Let's inspire together) – curriculum workshops for parents to support children's learning.
- 'Weekly' – a newsletter for the Bigland Green School community published every Friday and available from the Parent Hub and the school website.
- Governors Report to parents – once a year, usually in the autumn term.
- Parent Conferences – three times a year (September, February; and July)

Home-school partnership

Agreement

Bigland Green Primary School will:

- a. Teach your child a broad and balanced curriculum which includes the National Curriculum, and enrich learning with extra-curricular activities.
- b. Provide education that helps your child to be a confident individual, a successful learner, and a responsible citizen. This will include the teaching of fundamental British values of democracy, the rule of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs.
- c. Promote good behaviour, self-discipline and respect; and provide experiences to develop a love for learning.
- d. Work with parents in a strong partnership and keep parents well informed of their child's progress and achievement.

The parent(s)/carer or guardian will:

- a. Provide the necessary support to fully implement the school's Learning Vision which identifies specific steps for achieving the school's mission.
- b. Work in strong partnership with the school to support your child's learning. In particular:
 1. make sure your child arrives at school at 9.00 AM and is collected at 3.30 PM (Years 4, 5 & 6 pupils attending Bright Minds will attend school from 8 AM Tuesday to Friday)
 2. avoid planned extended leave during term time (for example, long holidays and or visits abroad);
 3. ensure your child attends all visits/trips and residential;
 4. read the weekly newsletter which is sent home every Friday;
 5. attend three parent conferences a year;
 6. help your child regularly with completing the home-learning set by the teacher;
 7. read a story or book to your child as often as possible and take them to the public library;
 8. attend consultation and other meetings organised by the school, and;
 9. sharing a skill or expertise.

Acceptable use of the internet, emails and computers

for pupils and their parents



At BGPS we understand the importance and benefits of using computers to help with children's learning and personal development. However, we also recognise that safeguards need to be in place to ensure children are kept safe at all times.

Please could parents/carers read and discuss this policy with their child and then sign and return to the admissions officer in the school office.

1. I will only use computing in school for school purposes.
2. I will only use my class e-mail address or my own school e-mail address when e-mailing.
3. I will only open e-mail attachments from people I know, or who my teacher has approved.
4. I will not tell other people my password.
5. I will only open/delete my own files.
6. I will not send anyone material that could be considered threatening, bullying, offensive or illegal.
7. I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this, I will tell my teacher immediately.
8. I will not give out my own details such as my name, phone number or home address.
9. I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset any member of the school community.
10. I know that my use of computing can be checked and that my parent/guardian contacted if a member of school staff is concerned about my e-safety.
11. I will be responsible for my behaviour when using computing because I know that these rules are to keep me safe.

If break any of the online safety rules then:

1. I could put yourself or others in danger.
2. I could give myself and my school a bad name.
3. My teacher may decide that I am not to be trusted with the internet and may not be able to use it.
4. A letter could be sent home to inform my parents that I may have broken the school's

How can **parents support** Bigland Green to provide great education to **their child**:

The rules below were developed in consultation with the whole school which all parents are expected to follow.

Talking to learn

'Talk' is the foundation of learning. At Bigland Green we want parents to talk to their children when dropping them to school and when collecting them from school.

Mobile phones are not allowed in the school premises. Please do not be offended if you are asked to put your phone away before entering the school gates.

**Talk to your child
Not on the mobile!**



Walking to school

Children who attend school should walk to school. Walking to school has health, social, and environmental benefits

Pupils who attend school will not be allowed to use push-chairs or buggies unless there is a medical need which is certified by the doctors.

**'No' to buggy
'Yes' to walking!**



Keeping children safe from harm

Children have a right to be protected from all forms of harm and abuse. All adults have a duty to protect children. Parents have a duty to keep children safe from harm and neglect. Allowing children to use mobile phones or smart TV can sometimes compromise their safety.

**Mobiles & smart TV
can compromise safety!**



Solid food is better than liquid

Solid food helps children to grow and be healthy. Solid foods can help develop and strengthen the jaw, as well as lips and tongue muscles which are required for speech. Introducing the right solids at the right time is essential for good speech development.


Also parents will not be allowed to bring food into the school premises, particularly at home time. Parents can treat their children with a big hug and a beaming smile when they collect their children from school.

**No food at home
time!**



School Attendance ~ Everyday matters, every minute counts!

<p>Each year, children attend school for 190 days</p>	<p>Your child's education is their future. Good attendance at Bigland Green will increase your child's life chances. They will get good results for GCSEs and be able to get a degree.</p>	<p>175 Non-school days each year</p>	<p>To spend on family time, visits, holidays, shopping, household and other appointments.</p>
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	Very good	Worrying	Serious concerns
 <p>Increased life chances. A flying start to good results for GCSE and higher education.</p>	<p>100% = 190 days [0 days lost]</p> <p>97% = 185 days [5 days lost]</p> <p>No lost education 37 hours of lost education</p> <p>£s wasted</p>	<p>Reduced life chances. May not achieve full potential in GCSE or be in higher education.</p> <p>95% = 180 days [10 days lost]</p> <p>75 hours of lost education</p> <p>£350</p>	<p>Life chances negatively affected. Likely to seriously underachieve and drop out from education. Not fair on your child. Court action likely.</p> <p>90% = 171 days [19 days lost]</p> <p>85% = 161 day [29 days lost]</p> <p>80% = 152 days [38 days lost]</p> <p>75% = 143 day [47 days lost]</p> <p>142 hours of lost education 217 hours of lost education 285 hours of lost education 352 hours of lost education</p> <p>£665 £1,015 £1,330 £1,645</p>

Children with **persistent absence** are likely to be 2 years behind in their reading compared to their peers and 4 times more likely to get poor GCSE results.

Persistent absence is defined by DfE as missing 19 days of school a year for any reason, including sickness and/or medical appointments.

Persistent absence in primary school means the child is 7 times more likely to get poor GCSE results in secondary school and not attend university.

Women with degrees earn 51% more than those without, across their lifetime in the UK.
FE News 2020

Our Mission ~ Increase children's life chances.



